

EXECUTIVE DECISION RECORD
CABINET BOARD - 29 JUNE, 2016
POLICY AND RESOURCES CABINET BOARD

Cabinet Board Members:

Councillors: A.H.Thomas and A.N.Woolcock (Chairperson)

Officers in Attendance:

H.Jenkins, S.John, Mrs.K.Jones and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.N.Woolcock be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 19 MAY 2016**

Decision:

Noted by the Committee.

3. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND 2015/2016**

Decisions:

1. That the Draft Annual Report and Financial Statements for the year ended 31 March 2016, as attached at Appendix 1 to the circulated report, be approved;
2. That the Draft Annual Report and Financial Statements be submitted to the Wales Audit Office for independent examination;

3. That if there are no material changes following the independent examination by the Wales Audit Office, the financial information be submitted to the Charity Commission.

Reason for Decisions:

To approve the draft annual report and financial statements for the Welsh Church Act Trust Fund 2015/16.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **MISCELLANEOUS GRANTS AND WELSH CHURCH ACT FUND APPLICATIONS**

Decisions:

That the following Grant Applications be approved:

Welsh Church Act Fund Application –

- a) Saron Welsh Independent Chapel, Crynant (25% of the total costs)

Miscellaneous Grants Applications –

- a) Trustees of Aberavon Green Stars RFC (AGS). Approve for five years then subject to review in line with rent review periods;
- b) Trustees of Parc Ynysderw Sports Association. Approve for five years then subject to review in line with rent review periods;
- b) Sewing So Community Project, Cwmavon (grant of £500);
- d) Coedffranc Community Council, Grant of 90% of new rent to be provided until next rent review.

Reason for Decisions:

To decide on providing financial support in respect of the grant applications received.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

5. **PUBLIC SERVICES BOARD - TERMS OF REFERENCE**

Decision:

That the report be noted.

6. **NEATH PORT TALBOT WELSH LANGUAGE STANDARDS 2016-2017
- ANNUAL REPORT**

Members noted that the Welsh Language Standards 2016-17 Annual Report was a short one because it only covered 30 March 2016 to 31 March 2016 (30 March being the first day which the Authority was under a duty to comply with the Standards).

Decision:

That the report be noted.

7. **CLOSED CIRCUIT TELEVISION (CCTV) - UPDATE**

Decisions:

1. That the Closed Circuit Television Scheme (CCTV) as attached at Appendix 2 of the circulated report, be approved;
2. That the Head of Corporate Strategy and Democratic Services be authorised to extend discussions as to the potential of a Joint Service with Bridgend County Council;
3. That the update on the decommissioning of cameras be noted;
4. That the position in taking forward the potential of a Joint Service with the City and County of Swansea, including the changes in key personnel, be noted.

Reasons for Decisions:

1. To ensure the Council's policy framework governing CCTV complies with the relevant legislation;
2. To enable progress to be made in securing the best value for money option for the future provision of the CCTV service in Neath Port Talbot County Borough Council.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

8. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2015-2016 - 10 APRIL 2015 - 31 MARCH 2016**

Decision:

That the monitoring report be noted.

9. **REGULATION OF INVESTIGATORY POWERS ACT 2000**

Decisions:

1. That the Authority's new Regulation of Investigatory Powers (RIPA) Policy and Procedures as attached at Annex 1 to the circulated report, be approved and adopted to replace the current RIPA Policy and Guidance;
2. That Ms. Nicola Pearce, Head of Planning and Public Protection, be authorised to act as an "Authorising Officer" under RIPA for covert surveillance and as a "Designated Person" for the purposes of the Acquisition and Disclosure of Communications Data under RIPA, once she has attended a suitable RIPA training course approved by the Head of Legal Services;
3. That Ms. Nicola Pearce, Head of Planning and Public Protection, be appointed to act as the "Senior Responsible Officer" for the purpose of the Acquisition and Disclosure of Communications Data under RIPA in place of Ms. Angela Thomas;

4. That Mr. David Rees, Head of Financial Services, be designated to act as an “Authorising Officer” and “Designated Person” under RIPA for covert surveillance purposes, once he has satisfied the Head of Legal Services that he has attended a training course on RIPA;
5. That Ms. Angela Thomas and Mr. Hywel Jenkins shall hereafter cease to be designated “Authorising Officers” and “Designated Persons” under RIPA;
6. That Mr. David Michael, Head of Legal Services, shall cease to be designated as an “Authorising Officer” and “Designated Persons” for RIPA once Ms. Pearce has received RIPA training.

Reason for Decisions:

To update RIPA Policy & Procedures and Officer delegations.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

10. **ICT AND PROCUREMENT BUSINESS PLAN 2016-2017**

Decision:

That the ICT and Procurement Business Plan 2016/2017, as attached to the circulated report, be approved.

Reason for Decision:

To allow the division to operate in line with the business plan for the 2016/17 financial year.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **TREASURY MANAGEMENT MONITORING 2016/2017**

Decision:

That the monitoring report be noted.

12. **COURT REPRESENTATIONS**

Decision:

That the revised list of names as detailed in the circulated report, be approved.

Reason for Decision:

To confirm officers authorised to represent the Authority at Magistrates Court proceedings.

Implementation of Decision:

The decision will be implemented after the three day call in period.

13. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Cabinet Board Forward Work Programme 2016/2017 be noted.

14. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No.15 below, the Chairperson agreed that it could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No.2290 (as amended).

Reason:

Due to the time element.

15. **TREASURY MANAGEMENT MONITORING - DOWNGRADING OF UK SOVEREIGN RATING**

Members received an over view of the urgent report, which was for information only, and felt it would be of benefit for the information to be reported to all Members at the next meeting of full Council.

Decision:

That the urgent report be noted.

16. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraphs 12 & 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

17. **DEBT WRITE OFFS**

Decision:

That the debt write offs as detailed in the private circulated report, be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **HOUSING BENEFIT WRITE OFFS**

Decision:

That the Housing Benefit write offs as detailed in the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

19. **HARDSHIP RELIEF**

Decision:

That the application for Business Rates Hardship Relief for the full year 2016/17 be approved, to the sum as detailed within the private circulated report.

Reason for Decision:

To decide on the application for Business Rates Hardship Relief.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON